



UNIVERSITY OF ALBERTA
FACILITIES AND OPERATIONS

U of A's Journey: Contractor Safety Management

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Pulse Check...

Who has “safety” referenced in their organizational vision, values or in a mission statement?

Who uses Contractors on a regular basis?

Who has a Contractor Management Program?

Who here still prequalifies their Contractors for Health and Safety using the COR and Safety Manual method?



AGENDA

- The UofA's Journey in Safety and Contractor Safety Management
- Current Objectives
- Priorities and Actions for the Remainder of 2020



OHS Legislation

AB OHS Legislation states:

Part 5 (Act) Section 37 (1) (f): procedures to be followed to protect health and safety when another employer or self-employed person is involved in work at the work site, including criteria for evaluating and selecting and for regularly monitoring those employers and self employed persons.



OUR JOURNEY

- **Development of the Contractor Prequalification Process**
 - 3rd party contractor registry
 - Leading vs. lagging indicators
 - Creating the criteria for the evaluation
 - The evaluation process
 - Integrating the evaluation into the contractor selection process



OUR JOURNEY

- **3rd Party Contractor Registry**
 - CQ Network
 - Documentation
 - Evaluation
 - Questionnaire
 - Cost



OUR JOURNEY

- **Leading vs Lagging Indicators**
 - Leading indicators are focused on future safety performance and continuous improvement.
 - Lagging indicators are the traditional safety metrics used to indicate progress toward compliance with safety rules. These are the bottom-line numbers that evaluate the overall effectiveness of safety at your organization.



OUR JOURNEY

- **Creating our Criteria**
 - 2 Part Evaluation
 - Additional Questionnaire Templates
 - Prime Contractor
 - HazMat
 - Determining Lagging Indicators
 - Establishing our Threshold



OUR JOURNEY

- **Evaluation Process**
 - Risk is determined
 - 3 Categories
 - Approved
 - Provisional
 - Not Approved
 - Contractor Sign Off Form



OUR JOURNEY

- **Contractor Selection**
 - Regular low dollar
- **Contractor Selection during an RFP**
 - Prequalification Document
 - Safety is a metric for the evaluation

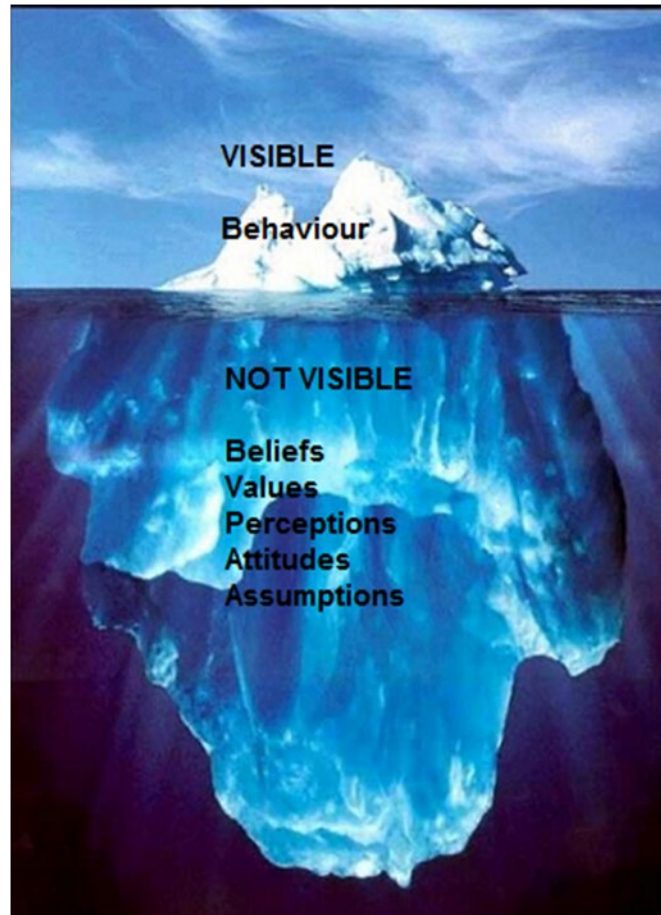


CHALLENGES

- **University of Alberta drastic budget cuts**
 - Staff lay offs
 - Reduction in spending
 - Cost monitoring measures
- **COVID 19 Pandemic**
 - Working remotely



SAFETY CULTURE



CURRENT STATE

The University has successfully completed the following objectives:

- Development and integration of a contractor pre-qualification standard
- Transitioned and implemented a 3rd party contractor registry
- Developed and delivered over 20 training sessions, information sessions, a panel session.



Vision and Priorities for 2020

Key initiatives

- Contractor Manual
- Contractor Safety Management Program
- Process Mapping and RACI
- Contracts
- Prime Contractor Allocation
- Ongoing Communication



Questions?



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Thank You

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